

M e m o r a n d u m

To: Panel Members Date: January 26, 2007

From: Dolores Kendrick, Manager Agr. No.: ET07-0289

Analyst: M. Paccereilli

Subject: SMALL BUSINESS AGREEMENT WITH 100 OR FEWER EMPLOYEES

CONTRACTOR:

- Contractor's Legal Name: NHK Laboratories, Inc.
- Type of Industry: Manufacturing
- Nature of Business: Manufacturer of dietary supplements, functional food, and pharmaceutical
- Contractor's Number of Full-Time Employees: 90
 - Number to be trained: 35
- Turnover Rate: 11%
- Repeat Contractor: No

CONTRACT:

- Training Project Profile: Retraining: Companies W/Out-Of-State Competition
- ETP Funding Amount: \$49,140
- Employer Contribution: \$30,408
- Average Cost per Trainee: \$1,404
- Range Of Hourly Wages At Retention: \$13.51 to \$33.72
- Health Benefits: \$2.50
- Occupations to be Trained: Production Worker; Administrative Staff; Manager
- Training Menu: Business Skills, Computer Skills; Continuous Improvement; Manufacturing Skills; Literacy Skills
- Range of Hours: 8 to 60

- County(ies) Served: Los Angeles
- Union Representation: No
- Subcontractors: Lexicon Training Services (Los Angeles, California) will provide administrative services for an amount not to exceed 10% of the payment earned and all training for \$44,226.